

Administrative Details

IHH Healthcare Berhad 201001018208 (901914-V) (IHH or the Company)
Fifteenth Annual General Meeting (15th AGM or Meeting)



IHH Healthcare

Date	: Wednesday, 28 May 2025
Time	: 10.00 a.m.
Main Venue	: Ballroom B & C, Level 6, Hilton Kuala Lumpur, 3 Jalan Stesen Sentral, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Wilayah Persekutuan, Malaysia
Online Platform	: https://meeting.boardroomlimited.my

A. Hybrid Mode for the 15th AGM

1. The **15th AGM** of IHH will be conducted via hybrid mode in accordance with Paragraph 8.27A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad and Principle C of the Malaysian Code on Corporate Governance whereby listed issuers are encouraged to leverage technology in conducting general meetings to facilitate voting and remote shareholders' participation.
2. Shareholders shall have the option to attend the hybrid 15th AGM either
 - (i) physically in person at the Main Venue (**Physical Attendance**); or
 - (ii) virtually using the Remote Participation and Electronic Voting (RPEV) facilities available on Boardroom Smart Investor Portal (BSIP) at <https://meeting.boardroomlimited.my> (**Virtual Attendance**).

The Meeting will be in compliance with Section 327(2) of the Companies Act 2016 and Clause 78 of the Company's Constitution which provides that the main venue of the AGM shall be in Malaysia and the chairman must be present at the main venue of the AGM. The electronic means of conducting the 15th AGM on a virtual basis will facilitate and enable all shareholders to participate in the proceedings by audio and/or video capabilities without the need to be physically present at the Meeting venue.

3. You are reminded to kindly check our website at <https://www.ihhhealthcare.com/investors/shareholders/agm-and-egm> for the latest updates, if any, regarding the administration of the 15th AGM.

B. General Meeting Record of Depositors

1. Only shareholders whose names appear in the General Meeting Record of Depositors on **21 May 2025** shall be entitled to attend, speak and vote at the Meeting of the Company or appoint a proxy(ies) on his/her behalf.

C. Procedures of the AGM

1. **For shareholders whose names appear in the Record of Depositors of Bursa Malaysia Securities Berhad**, kindly follow the steps below on how to register and participate in the 15th AGM.
2. **For shareholders whose shares are traded on Singapore Exchange Securities Trading Limited**, please refer to the instructions on the Voting Instruction Form. The Login User Guide for participation, posing questions and voting at the 15th AGM will be emailed to you together with your remote access user ID and password, where applicable, once your registration has been approved. Kindly follow the steps below on how to participate in the 15th AGM.

D. Pre-Registration for the 15th AGM

All member(s), proxy(ies), corporate representative(s) or attorney(s) attending the AGM physically or virtually, must pre-register their attendance via the BSIP at <https://investor.boardroomlimited.com> for verification of their eligibility to attend the 15th AGM and to confirm their mode of attendance i.e. either Physical Attendance or Virtual Attendance.

The pre-registration is open from the date of the Notice of the AGM on Tuesday, 29 April 2025 and the closing date and time shall be at 10.00 a.m. on Monday, 26 May 2025.

Please complete the pre-registration process by following these steps:

Step 1 – Register Online with Boardroom Smart Investor Portal (BSIP) (for first time registration only)

[Note: If you have already signed up with BSIP once before, you are not required to register again. You may proceed to Step 2]

- a. Access BSIP website at <https://investor.boardroomlimited.com>.
- b. Click **<<Register>>** to sign up as a user.
- c. Please select the correct account type i.e. sign up as "Shareholder" or "Corporate Holder".
- d. Complete registration and upload softcopy of MyKad / Identification Card (front and back) or Passport in JPEG, PNG or PDF format.
- e. For Corporate Holder, kindly upload the authorization letter as well. Click **<<Sign Up>>**.

- f. You will receive an email from Boardroom for email address verification. Click **<<Verify Email Address>>** from the email received to continue with the registration.
- g. Once your email address is verified, you will be re-directed to BSIP for verification of mobile number. Click **<<Request OTP Code>>** and an OTP Code will be sent to the registered mobile number. You will need to enter the OTP Code and click **<<Enter>>** to complete the process.
- h. Your registration will be verified and approved within one (1) business day and an email notification will be provided.

Step 2 – Registration of Attendance

[Note: The registration will be opened on 29 April 2025 (Date of Notice of 15th AGM)]

Physical Attendance

- a. Login to <https://investor.boardroomlimited.com> using your user ID and password from Step 1 above.
- b. Select “**IHH HEALTHCARE BERHAD 15TH ANNUAL GENERAL MEETING**” from the list of Meeting Event(s) and click **<<Enter>>**.
- c. Go to **<<Physical>>**, Click on **<<Pre-Register>>**.
- d. Read and accept the General Terms and Conditions and click **<<Next>>**.
- e. Enter your Central Depository System (CDS) Account Number and thereafter submit your request.
- f. You will receive notification from Boardroom that your pre-registration has been received.

Virtual Attendance

- a. Login to <https://investor.boardroomlimited.com> using your user ID and password from Step 1 above.
- b. Select “**IHH HEALTHCARE BERHAD 15TH ANNUAL GENERAL MEETING**” from the list of Meeting Event(s) and click **<<Enter>>**.
- c. Go to **<<Virtual>>**, Click on **<<Register for RPEV>>**.
- d. Read and accept the General Terms and Conditions and click **<<Next>>**.
- e. Enter your CDS Account Number and thereafter submit your request.
- f. You will receive notification from Boardroom that your request has been received and is being verified.

Thereafter:

- a. Upon system verification against the **General Meeting Record of Depositors as at 21 May 2025**, you will receive an email from Boardroom indicating either your registration for remote participation has been approved or rejected.
- b. If your registration is approved, you will also receive your remote access user ID and password in the same email from Boardroom.

E. Attendance and Participation at the 15th AGM

Physical Attendance

- a. Registration will start at 8.00 a.m. at Ballroom A, Level 6, Hilton Kuala Lumpur.
- b. Please present your original National Registration Identification Card (MyKad) or valid passport (for non-Malaysians) (Identification) for verification purposes at the registration counters. Kindly note that driver's license, old National Registration Identification Card, expired Passport and photocopy of MyKad or Passport would not be accepted for verification. Registration on behalf is strictly NOT ALLOWED even with the original Identification of that other person.
- c. You will be given the following upon registration:
 - i. one (1) identification wristband; and
 - ii. one (1) breakfast voucher

(please note the redemption time stated under Section I).

Kindly note that only shareholders or proxies with a wristband are allowed to enter the Main Venue upon successful registration.

Virtual Attendance

[Please note that the quality of the connectivity to the Virtual Meeting Portal for live webcast as well as for online voting is highly dependent on the bandwidth and the stability of the internet connectivity available at the location of the remote users. You may not be able to gain access to the 15th AGM via the RPEV facilities if there is an existing firewall on the device that you are using]

- a. The Virtual Meeting Portal will be opened for login starting **two (2) hours** before the commencement of the 15th AGM at **8.00 a.m. on 28 May 2025**.
- b. Follow the steps provided in the email from Boardroom along with your remote access user ID and password to login to the Virtual Meeting Portal (Refer to Step 2 above).
- c. The steps will also guide you on how to view live webcast, ask questions and vote.
- d. The live webcast will end and the messaging window (for asking questions) will be disabled once the Chairman announces the closure of the 15th AGM.
- e. Thereafter, you can logout from the Virtual Meeting Portal.

Note: No recording or photography of the Meeting proceedings is allowed without the prior written permission of the Company.

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F. Appointment of Proxy

(i) For shareholders whose names appear in the Record of Depositors of Bursa Malaysia Securities Berhad only

1. A shareholder entitled to participate and vote at the Meeting is entitled to appoint proxy(ies) to participate and vote in his/her stead. If you are not able to participate in the 15th AGM remotely, you are encouraged to appoint the Chairman of the Meeting as your proxy and indicate the voting instructions in the Form of Proxy.
2. You may download the Form of Proxy from our website at <https://www.ihhhealthcare.com/investors/shareholders/agm-and-egm>.
3. The Form of Proxy must be deposited at the office of the Share Registrar, Boardroom Share Registrars Sdn Bhd at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia or via electronic means through the Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> (in accordance with the steps stated below) not less than forty-eight (48) hours before the time appointed for holding of the Meeting or at any adjournment thereof:

Individual Members

- Login to <https://investor.boardroomlimited.com> using your user ID and password from Step 1 above.
- Select **"IHH HEALTHCARE BERHAD 15TH ANNUAL GENERAL MEETING"** from the list of Meeting Event(s) and click **<<Enter>>**.
- Click on **<<Submit eProxy Form>>**.
- Read and accept the General Terms and Conditions and click **<<Next>>**.
- Enter your CDS Account Number and number of securities held. Select your proxy – either the Chairman of the Meeting or individual named proxy(ies) and enter the required particulars of your proxy(ies).
- Indicate your voting instructions – **FOR** or **AGAINST**. If you wish to have your proxy(ies) to act upon his/her discretion, please indicate DISCRETIONARY.
- Review and confirm your proxy appointment.
- Click **<<Apply>>**.
- Download or print the eProxy form as acknowledgement.

Corporate Shareholders, Authorised Nominee and Exempt Authorised Nominee

(Via Email)

- Write in to bsr.helpdesk@boardroomlimited.com by providing the name of shareholder and CDS Account Number accompanied with the Certificate of Appointment of Corporate Representative or Form of Proxy (as the case may be) to submit the request.
- Please provide a softcopy of the Corporate Representative's / Proxy's MyKad / Identification Card (Front and Back) or Passport in JPEG, PNG or PDF format as well as his/her email address.

(Via BSIP)

- Login to <https://investor.boardroomlimited.com> using your user ID and password from Step 1 above.
- Select **"IHH HEALTHCARE BERHAD 15TH ANNUAL GENERAL MEETING"** from the list of Meeting Event(s) and click **<<Enter>>**.
- Click on **<<Submit eProxy Form>>**.
- Select the company you would like to represent (if more than one).
- Proceed to download the file format for **<<Submission of Proxy Form>>** from BSIP.
- Prepare the file for the appointment of proxies by inserting the required data.
- Proceed to upload the duly completed proxy appointment file.
- Review and confirm your proxy appointment and click **<<Submit>>**.
- Download or print the eProxy form as acknowledgement.

4. If you wish to attend the Meeting yourself, please do not submit any Form of Proxy for the Meeting. **You will not be allowed to attend the Meeting together with a proxy appointed by you.**
5. If you have submitted your Form of Proxy prior to the Meeting and subsequently decide to attend the Meeting yourself, please write in to bsr.helpdesk@boardroomlimited.com to revoke the appointment of your proxy(ies). Your proxy(ies) on revocation would not be allowed to attend the Meeting. In such event, you should advise your proxy(ies) accordingly.

(ii) For shareholders whose shares are traded on Singapore Exchange Securities Trading Limited, please refer to the instructions on the Voting Instruction Form.

G. Submission of Questions at the 15th AGM

1. Shareholders may submit questions for the Board in advance to info@ihhhealthcare.com by **10.00 a.m. on 26 May 2025** (48 hours before the commencement of the 15th AGM).
2. The Board will use its best endeavour to respond to the questions submitted via the messaging window which are related to the resolutions to be tabled at the 15th AGM. In the event the Board is unable to respond to your questions during the 15th AGM, you may email your questions to info@ihhhealthcare.com after the Meeting.

H. Voting Procedure at the 15th AGM

1. The voting will be conducted by poll in accordance with Paragraph 8.29A of Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Boardroom as Poll Administrator to conduct the poll by way of electronic voting (e-Voting). The Company has also appointed SKY Corporate Services Sdn Bhd as Scrutineers to verify the poll results.
2. At the Meeting, you will be provided with a briefing on the e-Voting housekeeping rules.
3. For the purposes of the 15th AGM, e-Voting will be carried out via personal smart mobile phones, tablets or personal computers/laptops.
4. There are 2 methods for shareholders and proxies who wish to use their personal voting device to vote remotely. The methods are:
 - Scan the QR Code provided to you in the email from Boardroom along with your remote access user ID and password to login to the meeting platform; OR
 - Go to the meeting platform website at <https://meeting.boardroomlimited.my>.
5. You may proceed to cast your votes on each of the proposed resolutions at the commencement of the 15th AGM and until such time when the Chairman announces the closure of the poll. You are reminded to cast your votes before the poll is closed.
6. The Scrutineers will verify the poll result reports upon the closure of the poll by the Chairman. Thereafter, the Chairman will declare whether the resolutions put to vote were successfully carried or not.

I. Vouchers or Gifts

No vouchers or gifts will be given to shareholders/proxies who attend the 15th AGM.

Food and Beverage

1. Packed breakfast will be distributed at Ballroom A, Level 6, Hilton Kuala Lumpur from 8.00 a.m. until 11.00 a.m. You are advised to redeem the packed breakfast STRICTLY within the redemption time as stipulated herein, failing which, the redemption counter will be closed at 11.00 a.m.
2. Breakfast voucher would need to be presented for the redemption of the packed breakfast.
3. Each individual present as shareholder OR proxy OR corporate representative; or representing more than one (1) shareholder is entitled to one (1) breakfast voucher only.

Parking

1. Parking at the Hilton Kuala Lumpur hotel carpark will be free of charge after validation.
2. Validation is:
 - provided one (1) time only for registered individual with identification wristband.
 - from 8.00 a.m. to 1.00 p.m. at the parking validation counter located at Ballroom A, Level 6, Hilton Kuala Lumpur.

J. Enquiry

If you have any enquiry prior to the Meeting or if you wish to request for technical assistance to participate in the virtual Meeting, please contact Boardroom during office hours (8.30 a.m. to 5.30 p.m.):

Help Desk

Boardroom Share Registrars Sdn Bhd

Tel : +603 - 7890 4700 (helpdesk)

Fax : +603 - 7890 4670

Email : bsr.helpdesk@boardroomlimited.com