

# ADMINISTRATIVE DETAILS

IHH Healthcare Berhad (“Company”)

Sixth Annual General Meeting (“6th AGM” or “Meeting”)

Date : Friday, 27 May 2016  
Time : 10.00 a.m.  
Meeting venue : Nexus 2 Ballroom, Level 3A, Connexion@Nexus  
No. 7, Jalan Kerinchi, Bangsar South City  
59200 Kuala Lumpur, Wilayah Persekutuan, Malaysia

## A. REGISTRATION

- Registration will start at 8.00 a.m. at Nexus 1 Ballroom, Level 3A, Connexion@Nexus and will close upon the conclusion of the 6th AGM.
- Please read the signage to ascertain where you should register yourself for the Meeting and join the queue accordingly.
- Please produce your original National Registration Identification Card (MyKad) or valid Passport (“Identification”) at the registration counter for verification purposes. Kindly note that driver’s license, old National Registration Identification Card, expired Passport and photocopy of MyKad or Passport would not be accepted for verification. No person will be allowed to register on behalf of another person even with the original Identification of that other person. You will be given the following upon registration:
  - one (1) identification wristband; and
  - one (1) breakfast voucher *(please note the redemption time stated under Section F)*.
- You must wear the identification wristband throughout the Meeting, as no person will be allowed to enter the meeting venue without the identification wristband. There will be no replacement in the event that the identification wristband and/or breakfast voucher are lost, stolen or misplaced.

## B. GENERAL MEETING RECORD OF DEPOSITORS

Only shareholders whose names appear in the General Meeting Record of Depositors on 20 May 2016 shall be entitled to attend, speak and vote at the Meeting of the Company or appoint a proxy(ies) on his/her behalf.

## C. PROXY

- A shareholder entitled to attend and vote at the Meeting is entitled to appoint proxy(ies) to attend and vote in his/her stead. Please submit your Form of Proxy in accordance with the notes and instructions printed in the Form of Proxy.
- If you wish to attend the Meeting yourself, please do not submit any Form of Proxy for the Meeting. **You will not be allowed to attend the Meeting together with a proxy appointed by you.**
- If you have submitted your Form of Proxy prior to the Meeting and subsequently decide to attend the Meeting yourself, please proceed to the Help Desk to revoke the appointment of your proxy(ies). Your proxy(ies) on revocation would not be allowed to attend the Meeting. In such event, you should advise your proxy(ies) accordingly to ensure orderly registration at the Meeting.

## D. HELP DESK

- Please proceed to the Help Desk for any clarification or queries. The Help Desk is located at Nexus 1 Ballroom, Level 3A, Connexion@Nexus.
- The Help Desk will also handle revocation of proxy’s/proxies appointment.

## **E. DOOR GIFTS**

1. No door gifts will be given.

## **F. FOOD AND BEVERAGE**

1. Packed breakfast will be distributed at Nexus 1 Ballroom, Level 3A, Connexion@Nexus from 8.00 a.m. until 9.45 a.m. You are advised to redeem the packed breakfast STRICTLY within the redemption time as stipulated herein, failing which, the redemption counter will be closed at 9.45 a.m.
2. Breakfast voucher would need to be presented for the redemption of the packed breakfast.
3. Each individual present as shareholder OR proxy OR corporate representative; or representing more than one (1) shareholder is entitled to one (1) breakfast voucher only.

## **G. PARKING**

1. Parking at the Connexion@Nexus Carpark will be free of charge after validation.
2. Validation is:
  - provided one (1) time only for registered individual with identification wristband.
  - from 8.00 a.m. to 1.00 p.m. at the Parking Validation Counter located at Nexus 1 Ballroom, Level 3A, Connexion@Nexus.
3. In the event you wish to leave the premise and return thereafter, kindly be advised that parking at the Connexion@Nexus Carpark would be RM5 nett per entry.

## **H. ANNUAL REPORT 2015 AND STATEMENT TO SHAREHOLDERS**

1. On the day of the Meeting, the printed copy of the Annual Report 2015 and Statement to Shareholders dated 29 April 2016 would be made available at the Registration Counter located at Nexus 1 Ballroom, Level 3A, Connexion@Nexus.
2. The Annual Report 2015 and Statement to Shareholders are also available on the Company's website at <http://www.ihhhealthcare.com/investor-relations.php>.
3. If you wish to request for a printed copy of the Annual Report 2015, please forward your request by completing the Request Form provided by the Company. We will send to you by ordinary post within four (4) market days from the date of receipt of your request.

## **I. ENQUIRY**

If you have any enquiry prior to the meeting, please contact the following persons during office hours:

### **Help Desk**

Symphony Share Registrars Sdn Bhd

Tel : +603 7849 0777 (helpdesk)

Fax : +603 7841 8151/8152

Email : [ssr.helpdesk@symphony.com.my](mailto:ssr.helpdesk@symphony.com.my)